

34. MAURITIUS FILM DEVELOPMENT CORPORATION

- 34.1 The Mauritius Film Development Corporation (MFDC) is a parastatal body, set up under Act No. 31 of 1986. It operates under the *aegis* of the Ministry of Arts and Culture.
- 34.2 The mission of the Mauritius Film Development Corporation is to develop the image industry by creating opportunities in all relevant fields.
- 34.3 The objectives of the MFDC are, among others, to import, export, exhibit and produce films; establish relationship with foreign and international persons or bodies for the promotion of film activities; promote the holding of film show festivals to cater for the cultural and linguistic needs of the people of Mauritius; give such assistance, financial or otherwise, as the Board may determine to persons or bodies engaged in the production or exhibition of films; and give shooting authorisation to local and foreign crews.
- 34.4 At present, the functions of the Corporation are carried out by the three departments namely: Finance, Administration and Human Resource; Project and Programme; and Production.
- 34.5 During consultations, Management has apprised the Bureau that one of the items mentioned in the Government Programme is to review the functions of the MFDC. Consequently, the objectives and functions of the MFDC are being reviewed and the present MFDC Act dated 1986 would be revamped and replaced by a new Legislation. For this Report, we are making appropriate recommendations in line with the submissions from Management in the present context.

Procurement and Supply Officer (New Grade)

- 34.6 Presently, the Corporation does not have staff specifically for procurement. The Finance Section assumes the responsibility of procurement. In order to have a better control and segregation of duties, there is need for a level to be responsible for all procurement and supply functions in line with the established procedure. We are making provision for a level to maintain a proper Store Management System.

Recommendation 1

- 34.7 We recommend the creation of a grade of Procurement and Supply Officer. Recruitment thereto, should be made by selection from among candidates possessing a Certificate in Purchasing and Supply Management from a recognised institution or an alternative equivalent qualification acceptable to the Board.**

- 34.8 Incumbent in the grade of Procurement and Supply Officer would be required to, among others, be responsible for the procurement and supply division; prepare and finalise tender documents as per the prevailing rules and regulations; effect procurement of requested items; receive and verify procured items; perform inventories as instructed; assist in duties relating to committees, organisation of official functions, training programmes and other activities; and control stock of items and ensure availability of frequently used items such as stationery and other commodities.

Technician (Light and Sound) (New Grade)

Technician (Camera) (New Grade)

- 34.9 Management has submitted that with the expanded activities of the MFDC in production of films, documentations, serials and audiovisual productions, there is need for Technicians with specific skills to service the production unit. We are making provision for the grades of Technician (Light and Sound) and Technician (Camera) to enable the organisation to enhance its service delivery.

Recommendation 2

- 34.10 We recommend the creation of a grade of Technician (Light and Sound). Recruitment thereto should be made by selection from among candidates possessing the Technician Diploma in Electrical and Electronic Engineering awarded by the City and Guilds of London Institute or the Brevet de Technician in Electronics awarded by the Mauritius Institute of Training and Development or an alternative equivalent qualification acceptable to the Board.**

- 34.11 Incumbent in the grade of Technician (Light and Sound) would be required to, among others, operate shooting light and sound; maintain and repair audio-visual equipment, overhead projections and slide projectors; carry out regular checks and ensure that all equipment are safe for operation and safely installed; assist in the preparation of technical tender documents; set up and operate sound equipment, lighting equipment and giant screens; be responsible for the programming of computerised lighting console and automated projectors, designing and configuring stage lighting and sound photos; and prepare a maintenance schedule for lighting, sound and power control equipment.

Recommendation 3

- 34.12 We also recommend the creation of a grade of Technician (Camera). Recruitment thereto should be made by selection from among candidates possessing the Technician Certificate in Telecommunications and Electronics Engineering awarded by the City and Guilds at London Institute or a Cambridge Higher School Certificate with passes at Principal**

Level in Physics or Chemistry and Mathematics, or an alternative equivalent qualification acceptable to the Board.

34.13 Incumbent in the grade of Technician (Camera) would be required to, among others, perform camera work (motion and still) for films, commercials and audiovisual materials; assist in editing, post production and production tasks; maintain cameras in good condition; and be responsible for camera while in shooting.

**General Manager
formerly Director**

34.14 We recommend that the grade of Director be restyled to General Manager to be in conformity with the existing provision in the Mauritius Film Development Corporation Act No 31 of 1986.

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SALARY SCHEDULE

MFDC 1 :	Rs 10950 x 250 – 11450 x 260 – 14050 x 275 – 15150 x 300 – 15750 x 325 – 17700 x 375 – 18450 Handy Worker (Lay Services)
MFDC 2 :	Rs 11710 x 260 – 14050 x 275 – 15150 x 300 – 15750 x 325 – 17700 x 375 – 19575 Security Guard (on shift)
MFDC 3 :	Rs 12750 x 260 – 14050 x 275 – 15150 x 300 – 15750 x 325 – 17700 x 375 – 19575 x 475 – 21950 x 625 – 23200 Driver/Handy Worker
MFDC 4 :	Rs 13790 x 260 – 14050 x 275 – 15150 x 300 – 15750 x 325 – 17700 x 375 – 19575 x 475 – 21950 x 625 – 23200 x 775 – 26300 Technician/Driver
MFDC 5 :	Rs 13790 x 260 – 14050 x 275 – 15150 x 300 – 15750 x 325 – 17700 x 375 – 19575 x 475 – 21950 x 625 – 23200 x 775 – 29400 Word Processing Operator Word Processing Operator/Receptionist
MFDC 6 :	Rs 14050 x 275 – 15150 x 300 – 15750 x 325 – 17700 x 375 – 19575 x 475 – 21950 x 625 – 23200 x 775 – 30175 Clerical Officer/Higher Clerical Officer Technician (Camera) (New Grade)

34. MAURITIUS FILM DEVELOPMENT CORPORATION (Contd)

MFDC 7 : **Rs 13790 x 260 – 14050 x 275 – 15150 x 300 – 15750 x 325 – 17700 x 375 – 19575 x 475 – 21950 x 625 – 23200 x 775 – 30950**

Technical Assistant

MFDC 8 : **Rs 17375 x 325 – 17700 x 375 – 19575 x 475 – 21950 x 625 – 23200 x 775 – 32500**

Accounts Clerk

MFDC 9 : **Rs 15450 x 300 – 15750 x 325 – 17700 x 375 – 19575 x 475 – 21950 x 625 – 23200 x 775 – 32500 x 925 – 34350**

Technician (Light and Sound) (New Grade)

MFDC 10: **Rs 19200 x 375 – 19575 x 475 – 21950 x 625 – 23200 x 775 – 32500 x 925 – 37125 x 1225 – 38350**

Confidential Secretary

MFDC 11: **Rs 22575 x 625 – 23200 x 775 – 32500 x 925 – 37125 x 1225 – 38350**

Accounts Officer
Procurement and Supply Officer (New Grade)

MFDC 12 : **Rs 20050 x 475 – 21950 x 625 – 23200 x 775 – 32500 x 925 – 37125 x 1225 – 40800 x 1525 – 43850**

Audiovisual Officer
IT Support Officer
Project and Programme Officer

MFDC 13 : **Rs 25525 x 775 – 32500 x 925 – 37125 x 1225 – 40800 x 1525 – 49950 x 1625 – 56450**

Senior Project and Programme Officer
Technical Executive

MFDC 14 : **Rs 30175 x 775 – 32500 x 925 – 37125 x 1225 – 40800 x 1525 – 49950 x 1625 – 59700**

Secretary/Accountant

MFDC 15 : **Rs 86000**

General Manager
formerly Director

