

THE TREASURY

- 18.99 The Treasury is one of the executive arms of the Ministry of Finance and Economic Development. The Accountant-General who is the head for the general administration of the Treasury, has the responsibility to advise the Financial Secretary and other Accounting Officers on matters relating to Government accounting; management of Government cash flows; opening and operation of bank accounts; and public service benefits (retirement, pensions, passage and car advances).
- 18.100 The mission of the Treasury is to strive towards excellence in service delivery through continuous improvement and enhancement.
- 18.101 The objectives of the Treasury are, among others, to ensure that the accounts of the Government are properly maintained and Financial statements are prepared in accordance with Finance and Audit Act; the computerised Treasury Accounting System is properly maintained and respond to Government needs for proper and accurate processing, recording and accounting of transactions; Government cash flows are properly managed and that Government has adequate financial resources to meet its payment obligations as and when they fall due; and public service pensions and other benefits schemes are properly managed and beneficiaries are paid in a timely manner.
- 18.102 Management of the Treasury has made representations for the restyling and upgrading of posts as well as revision of schemes of service and creation of grades. It is also represented to align the top salary of the grade of Accountant/Senior Accountant with the senior professional level in the Public Sector. We have examined all the proposals and are making appropriate recommendations.

Accounting Technician (New Grade)

- 18.103 Management has submitted that with the substantial increase in the workload of public service benefits, there is need for a level to provide support service to the Accountant/Senior Accountant and also to deliver the mandate efficiently and effectively. We are agreeable to this request and are making appropriate recommendations.

Recommendation 23

- 18.104 We recommend the creation of a grade of Accounting Technician on the establishment of the Treasury to be recruited from among candidates possessing a pass in at least four subjects at Fundamental (Skills) of the ACCA Examinations or an equivalent qualification from a recognised institution. Officers in the grade of Accounting Technician should possess the Fundamental (Skills) of the ACCA Examinations or an equivalent**

qualification to proceed beyond the Qualification Bar (QB) inserted in the salary scale.

18.105 Incumbent in the grade of Accounting Technician would be required to, among others, assist the Accountant/Senior Accountant in the day-to-day activities of the Treasury; collect, retrieve, compile and analyse data in relation to public service benefits, management audit exercises and financial investigations; inspect and investigate simple financial statements, records and documents and to report thereon; and submit draft reports and memoranda for inclusion in final management audit reports.

ICT Structure

18.106 Management has informed that several systems at the Treasury have been computerized. However, due to shortage of IT staff in the Ministry of Technology, Communication and Innovation for posting to other Ministries/Departments, there is a disruption in the smooth running of operations. In this context, request has been made for the creation of a dedicated three-level ICT structure.

18.107 During consultations, the Bureau informed Management that given there is a Ministry which is responsible for all IT issues in the Civil Service, it would not be appropriate to create these grades. Management may therefore make a request to the Ministry of Technology, Communication and Innovation for the posting on a full time basis of IT staff at the required levels.

18.108 Nevertheless, owing to several similar requests from various quarters, the Bureau has provided for another mechanism to address these issues. We have recommended at paragraph 19.10 of this Report for the setting up of a Standing Committee which will have the responsibility of looking into such requests and coming up with a general policy.

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SALARY SCHEDULE

Salary Code	Salary Scale and Grade
01 000 106	Rs 122000 Accountant-General
01 095 097	Rs 86000 x 3000 – 92000 Deputy Accountant-General

Salary Code	Salary Scale and Grade
01 075 090	Rs 46900 x 1525 – 49950 x 1625 – 62950 x 1850 – 68500 x 1950 – 72400 Assistant Accountant-General
01 058 085	Rs 28625 x 775 – 32500 x 925 – 37125 x 1225 – 40800 x 1525 – 49950 x 1625 – 62950 Accountant/Senior Accountant
01 063 079	Rs 32500 x 925 – 37125 x 1225 – 40800 x 1525 – 49950 x 1625 – 53200 Officer-in-Charge (Passages) Officer-in-Charge (Pensions)
01 049 074	Rs 21950 x 625 – 23200 x 775 – 32500 x 925 – 36200 QB 37125 x 1225 – 40800 x 1525 – 45375 Accounting Technician (New Grade)
01 050 070	Rs 22575 x 625 – 23200 x 775 – 32500 x 925 – 37125 x 1225 – 39575 Assistant Officer-in-Charge (Passages) Assistant Officer-in-Charge (Pensions)
04 052 069	Rs 23975 x 775 – 32500 x 925 – 37125 x 1225 – 38350 Treasury Computer Room Supervisor
04 038 064	Rs 17375 x 325 – 17700 x 375 – 19575 x 475 – 21950 x 625 – 23200 x 775 – 32500 x 925 – 33425 Treasury Computer Operator (Personal to officer in post as at 30.6.1993)
16 025 062	Rs 13530 x 260 – 14050 x 275 – 15150 x 300 – 15750 x 325 – 17700 x 375 – 19575 x 475 – 21950 x 625 – 23200 x 775 – 25525 QB 26300 x 775 – 31725 Machine Minder/Senior Machine Minder (Bindery)
24 026 056	Rs 13790 x 260 – 14050 x 275 – 15150 x 300 – 15750 x 325 – 17700 x 375 – 19575 x 475 – 21950 x 625 – 23200 x 775 – 27075 Treasury Voucher Room Supervisor

Salary Code	Salary Scale and Grade
24 022 051	Rs 12750 x 260 – 14050 x 275 – 15150 x 300 – 15750 x 325 – 17700 x 375 – 19575 x 475 – 21950 x 625 – 23200 Driver Treasury Voucher Room Operator
24 016 043	Rs 11200 x 250 – 11450 x 260 – 14050 x 275 – 15150 x 300 – 15750 x 325 – 17700 x 375 – 19200 Stores Attendant
24 001 038	Rs 7800 x 200 – 8000 x 205 – 8820 x 230 – 10200 x 250 – 11450 x 260 – 14050 x 275 – 15150 x 300 – 15750 x 325 – 17375 General Worker
